

PROPERTY & RECREATION COMMITTEE MEETING MINUTES
March 24, 2025

The Property & Recreation Committee of the St. Clair County Board met in the County Board Conference Room on March 24, 2025. The meeting was called to order by Chairman Jana Moll at 5:35 p.m.

Members Present:

Jana A. Moll, Chairman
Lonnie Mosley, Asst. Chairman
Courtney Moore
Sue Gruberman

Members Absent:

Steve Gomric, Excused
Scott Tieman, Excused
Kenneth Sharkey, Excused

Others Present

Sami Gruberman, County Board Office	Herb Simmons, Director 911/EMA
Brian Buehlhorn, County Parks Supervisor	Bob Allen, County Board

The Pledge of Allegiance was recited.

Roll Call was taken.

There were no public comments or questions.

A motion was made by Mr. Mosley and seconded by Mr. Moore to approve the Minutes from the January 21, 2025 meeting. Motion passed unanimously.

Ms. Gruberman gave the Revenue Report. Revenue share for Property and Recreation for February 2025 is \$131,336.62. MEPRD's share for this period is \$65,668.31. Cash balance for the Property and Recreation Committee is \$1,139,865.18.

A motion was made by Mr. Mosley and seconded by Mr. Moore to approve the Revenue Report given by Ms. Gruberman. Motion passed unanimously.

Ms. Gruberman summarized the following Committee reports:

- Various Park Sites: Brian Buehlhorn's report of visits to the various park sites.
- Trinity Services: Sarah at Trinity Services reported on March 24, 2025 that the residents are cleaning up at Silver Creek Preserve two to three days a week as weather permits. Pizzas were last delivered on March 7.
- St. Clair County Parks Grant Commission: Cycle 29 requests for payments have been processed during the last month on various projects.
- St. Clair County Parks Grant Commission: Cycle 30 requests for payments have been processed during the last month on various projects.
- 2019 Special Park Projects: Requests for payments have been processed during the last month on various projects.
- 2021 Special Park Projects: Requests for payments have been processed during the last month on various projects.
- 2022 Special Park Projects: Requests for payments have been processed during the last month on various projects.
- 2024 Special Park Projects: Requests for payments have been processed during the last month on various projects.

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- Thouvenot, Wade & Moerchen: TWM submitted an invoice for \$9,464.25 for services for the Foley Park Walking Trail project. The invoice was paid February 26.

Mr. Buehlhorn reported the following:

- Equipment: New fuel tank installed. All yearly maintenance performed on zero turn mowers.
- Projects: (Foley Park)- Dog park patio finished. Walking trail preliminary plans reviewed. Built wooden covers over fountain pumps for northern ponds. TWM is going out for bids on the two projects. One is repairing siding on the Engelmann House and the other is installing a gate at Foley Park.
- Community Engagement: Rework the Foley Park Facebook page into a St. Clair County Parks Page. Eagle Scout pollinator project approved.
- Engelmann/Silver Creek: Explored property boundaries and discovered significant dumping and maintained paths. On 2/26/25 the Silver Creek hour sign was stolen.

A motion was made by Mr. Mosley and seconded by Ms. Gruberman to approve the Committee Reports given by Ms. Gruberman and Mr. Buehlhorn. Motion passed unanimously.

A motion was made by Mr. Moore and seconded by Ms. Gruberman to adjourn the meeting at 5:40 p.m. Motion passed unanimously.

Respectfully submitted,

Jana Moll, Chairman
Property and Recreation Committee